



SIGMA CHI FRATERNITY

Friendship, Justice and Learning since 1855

Member Accountability Form Request for Disciplinary Action

International Headquarters
1714 Hinman Avenue
Evanston, IL 60201
p: 847.869.3655
f: 847. 869. 4906

Instructions

1. Please check the boxes which describe the action requested:

a. This is an **Undergraduate chapter** making this request, or **Five Alumni** making this request.

b. This is a **CONDUCT** matter, an **ACADEMIC** matter, or a **FINANCIAL** matter.

- If this is **CONDUCT** or **ACADEMIC**, are you requesting **Expulsion**, or **Suspension**.

- And if this is **Suspension** (not expulsion), indicate the number of months to suspend: _____

(NOTE: Suspensions for up to 6 months can be done by the chapter, locally, without sending in this form)

- If this is **FINANCIAL**, check this box here to **confirm** your intent is to suspend this member for up to **1 year**, and if the member has not satisfied his debt within that year, he will then be expelled.

c. Indicate whether the accused member is an **Undergraduate member**, or an **Alumnus member**.

2. Include a statement of charges – keep it relevant to this incident. Statements are confidential, but may be used if the brother appeals. For financial suspension, attach proof of attempt to contact and invoice – showing total amount owed including late fees.

3. Print and sign names in the appropriate spaces below. If this is an alumni request, a page listing the email address and phone number of each signing alumnus should be attached. (Electronic signatures accepted)

4. Once completed, forward this form to the Grand Praetor in your province for his review and signature. Emailing is acceptable.

5. **Grand Praetor.** Please affix your signature here before forwarding: _____

Your signature does NOT imply support. You may elect to include your own statement of support or disagreement. Please review and return this Form **within 10 business days** of receiving it from the petitioners.

This form (and any statements) may be submitted electronically to the following email address: accountability@sigmachi.org

Request for Disciplinary Action

This form and its attached confidential statement of charges must be completed by an undergraduate chapter or five (5) alumni in accordance with Statute 7, Section 7.01 of the Governing Laws. If the actions are being initiated by an undergraduate chapter, they must have been endorsed by not less than a two-thirds vote of the members in attendance at a duly authorized meeting of that chapter. Upon receipt of this completed form, it will be referred to the Executive Committee for disciplinary action.

Full Name of Member Accused	Year of Initiation	Email Address
Chapter	School/Campus	Date of Request for Disciplinary Action

Attested (Annotator or Tribune)	Petitioning Consul

OR

Petitioning Alumnus #1	Petitioning Alumnus #2	Petitioning Alumnus #3
Petitioning Alumnus #4	Petitioning Alumnus #5	